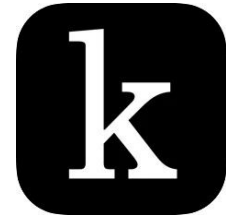




Using Kanopy on Chromebook



Kanopy is a collection of movies and TV shows.

- Each month you will receive 30 tickets.
- Each video requires a certain number of tickets to borrow.
- The loan period varies by the type of video.
- All videos will be automatically returned at the end of their loan period.

Kanopy can be used on:

- Android mobile devices
- Apple mobile devices
- Amazon Kindle Fire devices
- Desktop or laptop computers (Windows, Mac and Chromebook)
- Streaming media players (Amazon Fire TV, Apple TV and Roku)

How to set up Kanopy:

- 1) Go to the Google Play Store and search for the Kanopy app (it is free). Download and install it, then open the app.

TIP: At the center of the screen, there are options to view the Kanopy window in either **Phone**, **Tablet** or **Resizable** mode (in case of compatibility issues).

- 2) If you already have a Kanopy account, click "Log In" and enter your e-mail address and password; otherwise, click the orange "**Get Started**" button.

- 3) Click the orange "Find Library" button. Where it says "Find Your Public Library," search by zip code **46168**. From the search results, select **Plainfield-Guilford Township Public Library**, then click the orange "Next" button.

- 4) Where it says "Add Your Library Card," enter the number that's on the back of your Plainfield library card and click the orange "Next" button.

- 5) Enter your name, e-mail address and create a password that's at least 6 characters. When you are ready, click the orange "**Sign Up**" button.

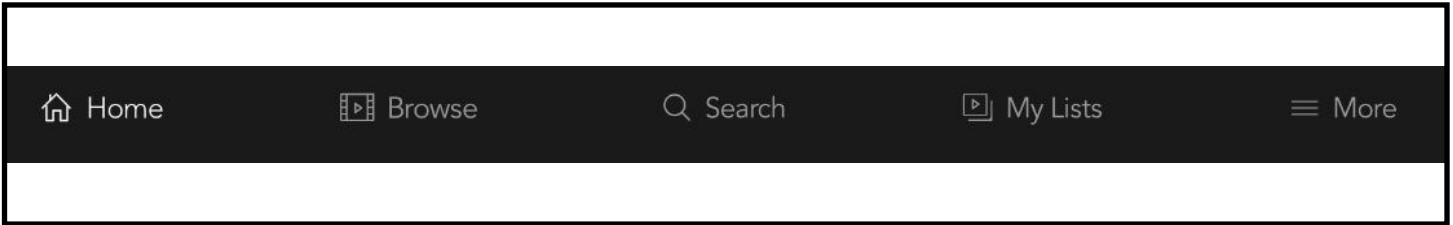
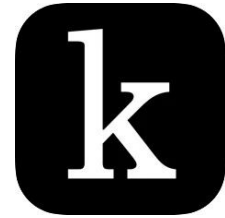
- 6) Check your e-mail account for an e-mail from Kanopy (you may need to check your spam folder). Click the link in this e-mail to verify your e-mail address. Then you can begin using Kanopy.

(continued on next page)

revised 8-2024



Using Kanopy on Chromebook



How to navigate Kanopy:

There is a menu bar at the bottom of the screen to help you navigate Kanopy:

—**Home**—The homepage for the entire collection.

—**Browse**—Browse by subject (movies, documentaries, etc.)

—**Search** —Search for a specific item.

—**My Lists**—Has tabs for **Continue Watching** (items you currently have checked out) and **My Watchlist** (items you've bookmarked).

—**More**—Shows your account settings.

NOTE: If you want to edit your Kanopy account (change your e-mail address, password or library card number), you must open a web browser and visit the Kanopy website.

How to borrow an item:

- 1) Browse or search to find an item you want.
- 2) Click on an item to see its details. Where it says "Watch Now," click on the orange triangle that's in the shape of a play button to borrow it. It will automatically begin playing.
- 3) The number of your remaining tickets for the month will be updated in the upper right of the screen.